

Minutes of The Ordinary Meeting of Llanfrynach Community Council took place on Thursday 16th July 2026 at 7.30pm at Groesffordd Village Hall.

In attendance

Cllr. Jackie Williams, Cllr. Julia Phillips and Cllr. Charles de-Winton

Also In attendance Mrs Keren Bender – Clerk

1. Apologies for absence

County Councillor Raiff Devlin

2. Declarations of Interest

There were no declarations of interest.

3. Approval of minutes from Thursday 14th May 2026.

Minutes of the meeting on the 19th March 2026 were approved as a true record and signed by the Chair.

4. Matters arising from the minutes of Thursday 14th March 2026

It is confirmed that both bus shelters are owned by the Community Council.

The Clerk has had new keys cut for Llechfaen notice board. The keys passed to the Chair to deliver. Spare keys will be stored in the defibrillator.

Removal of the Community Councils filing cabinet from the hall is ongoing

5. Public Participation - provision for members of the public to speak.

There were no members of the public in attendance.

6. Correspondence and Information

No correspondence received.

7. Llanfrynach and Cantref Community Hall and Ty Bach update.

There are ongoing issues around the boiler and oil tank. Cllr De-winton to contact the appropriate person.

Action Cllr de-Winton

8. Groesffordd Village update.

Cllr de-Winton attended the Trustees meeting on the 9th July and reported that

the insurance policy had been received, new door and key lock has been installed and the committee are considering creating a WhatsApp group

9. Feedback from Newsletter.

The Newsletter has been printed and delivered by the Royal Mail to every property in the wards. It was with enormous disappointment that some 5 weeks later, not one resident had commented on the newsletter. The newsletter has also been placed on the website and Facebook. Considering the cost involved, the Community Council will have to assess if the expense can be justified going forward. To be placed on a future agenda for discussion.

10. Highways Issues:

Cllr Phillips has attended a site meeting, which lasted 5 hours on the 22nd of May. Also present was an officer from the Highways Department and County Councillor Raif Devlin. The purpose of the meeting was to identify potholes and other highways issues. Cllr Phillips reported the site visit was very thorough and all urgent work will be addressed, however all other work will be scheduled in November when Powys County Council take delivery of new pot-hole machinery, she said she felt it was a positive and worthwhile meeting.

11. Planning Applications.

26/24649/FUL- Construction of detached garage – The Held Cantref, LD3 8LT – Noted
26/24769/TPO- 2/3m crown reduction on Beech tree, 6,Captains Field Llanfrynach- Noted
26/24581/FUL - a two-storey rear extension to an existing dwelling at Greenway House, Brecon, LD3 7YA. Decision Notice – GRANTED -Noted

12. County Councillor Report.

The County Councillor was not in attendance to deliver his report

13. Playground Equipment.

No issues to report

14. Wicksteed Inspection Report.

The Wicksteed report has been received with all risks raised, issued with either low or very low priority.

The fence surrounding the playground will be taken up by Cllr De-winton who will speak with the owner of the fence. All other issues will be addressed in a timely manner.

15. Training Update

Cllr Williams has attended the Health and Safety training module and reported the course was mainly geared to a large Community or Town Council, however the welfare of staff was raised, consideration to be given to an employee risk assessment taking into account stress levels .

Clerk to book Cllrs De-winton and Williams onto the Community Asset Transfer training module on the 16th September 2026.

Action Clerk

16. Audit 2025/2026

The 2025/2026 Audit was submitted to the Wales Audit Office by the deadline.
It is anticipated the Audit Report will be available by September 2026

17. Financial Matters

a. Cash Book ,Bank Statements and Budget as at 16th July 2026

The Clerk presented the cashbook to date along with the bank statement, both documents balanced to £13,459.34.

The 2026/27 budget was also presented showing spend against budget lines.
Given the budget has been running for 3 months, all spend was in line with budget.

b. Bank Balance

The Clerk reported the bank balance as of 11th July 2026 stood at £13,459.34

c. Invoices and Payments for approval

Clerks' salary and HMRC payments for July ,August and September 2026
Royal Mail – Local Handover-Inv.9076254928- £11.70
Royal Mail – Delivery of Newsletter – Inv. 9075978037- £590.90
Wicksteed -Playground Inspection – Inv. 831572- £246.00
SBW Ground Maintenance – Grass Cutting- Inv.0642- £280 and Inv.0643- £300

All payments were approved

18. Clerks Resignation

The Clerk offered her resignation as she wished to retire and spend more time with her family. Prior to advertising the position, the Community Council would like to explore how the Community Council could be dissolved. Clerk to contact the Electoral Department at Powys County Council for their advice.

Action Clerk

**Date of next meeting 17th September 2026 at 7.30pm
in Llanfrynach Village Hall_ as a hybrid meeting**